



MAINTENANCE SUPERVISOR

COLTS is accepting applications and resumes for a **Maintenance Supervisor**.

This is a full-time position and the tentative work hours are 2:30 pm – 10:00 pm (Monday through Friday).

General Summary of Responsibilities:

Supervise mechanics, service employees, vehicle cleaners and custodians; Manage daily maintenance activities of fixed-route and shared ride transportation program.

Qualifications/Requirements:

- Minimum of high school diploma or equivalent, with Associate's or Bachelor's degree preferred.
- A minimum of five (5) years of work experience in transit maintenance.
- Transit industry experience required.
- Excellent oral and written communication skills required.
- Proficiency with Microsoft Office products required.
- Familiarity with Dossier or similar fleet maintenance software package required.
- Supervisory experience preferred.
- Knowledge of and experience in implementing safety policies and procedures in a maintenance environment is preferred.
- Class 7 inspection license is preferred. If candidate doesn't possess Class 7 inspection endorsement, they must obtain it within 3 months from date of hire.

COLTS is a safety sensitive employer and requires pre-employment and random drug and alcohol screening for all employees. All positions require the applicant to be physically capable to perform the essential job functions, and comply with all other applicable qualifications for employment established by the organization.

Applications are available via www.coltsbus.com or by request at 570-346-2061 and should be sent to:

COLTS, ATTN: Human Resources

800 North South Road, Scranton, PA 18504

You can also send applications via e-mail to: jobs@coltsbus.com or fax to 570-207-5053

Deadline for applications: End of Business on March 13, 2017

EOE AA M/F/Vet/Disability

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.