

MINUTES OF THE BOARD OF AUTHORITY  
County of Lackawanna Transit System  
August 21, 2018

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The regular meeting of the County of Lackawanna Transit System Authority was held on Tuesday, August 21, 2018 at 11:00 a.m. at the Lackawanna Transit Center.

Present were:	Martha Dougher	Larry Wynne
	Michael Dougherty	Brian Doughton
	Robert Fiume	Timothy Hinton
	Jane Farrell	Joseph DeNaples
	Mark Gifford	Linda Matylewicz
	Robert Lesh	Wayne Williams
	Kelly Matone	Sam DeLeo
	Susanne Green	Gretchen Wintermantel
	Sean Tompkins	Arthur Levandoski
	Michael Brown	Dave Kaczmarek
	Joan Hodowanitz	Borys Krawczeniuk

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Larry Wynne requested a Roll Call of the Board Members. Larry Wynne, Martha Dougher, Brian Doughton and Michael Dougherty were present. Gregg Nieto was excused.

Acceptance of Minutes

Mr. Wynne requested a motion to approve the May 2018 meeting minutes. The minutes had to be approved again because Brian Doughton seconded the motion at the June meeting for the May 2018 minutes and he did not attend the meeting. Martha Dougher made a motion to accept the minutes and Larry Wynne seconded the motion. All were in favor.

Mr. Wynne requested a motion to approve the June 2018 meeting minutes. Brian Doughton made a motion to accept the minutes and Martha Dougher seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Wynne asked if anyone had questions pertaining to the Financial Statements for the month of June 2018, there were none. Michael Dougherty made a motion to accept the financial documents and Martha Dougher seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

### Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of June 2018 and July 2018 for Fixed Route. The fixed route average daily ridership for June 2018 was 3,245; which was down approximately 100 riders from May 2018 and up from June of 2017. Mr. Fiume stated that the average daily trips for July 2018 was 3,212; which is up approximately 150 riders from July 2017 and about the same from June 2018
- B. Mr. Fiume presented the ridership reports for the month of June 2018 and July 2018 for Shared Ride. The average daily trips for Shared Ride in June 2018 was 494 trips; which was up approximately 40 trips from June 2017 and approximately 32 trips from May 2018. Mr. Fiume stated that the average trips in July 2018 was 478 trips; which was about the same as June 2018.
- C. Mr. Fiume requested a motion for the approval of the ATU Labor Contract. Mr. Fiume noted that Sections 26 and 47B have been tabled temporarily to be modified or clarified. Brian Doughton made the motion and Michael Dougherty seconded the motion. All were in favor.
- D. Mr. Fiume requested a motion for the Resolution to Relinquish Condemned Property. Solicitor, Timothy Hinton, explained that it is the railroad crossing portion of the property next to COLTS. The property was to be used for the CNG project. Michael Dougherty made the motion and Martha Dougher seconded the motion. All were in favor.

### Other Business

- A. Mr. Fiume requested a motion for the Resolution to amend signatures to the First National Community Bank and Fidelity Deposit and Discount Bank accounts. Larry Wynne made the motion and Michael Dougherty seconded the motion. All were in favor.
- B. Mr. Fiume recognized Arthur Levandoski, Sean Tompkins and Michael Brown for their heroic actions while on duty. Mr. Tompkins witnessed a little boy out in the cold in the early morning hours and kept him safe until the police arrived. Mr. Brown recognized a man missing from an assisted living facility and called the authorities to return him home safely. Mr. Levandoski noticed 2 toddlers playing on Providence Road and contacted the authorities to make sure they were safe. Mr. Fiume commended the drivers for their service.
- C. Mr. Fiume presented an award to Sean Tompkins for winning first place in the PPTA Statewide Paratransit Rodeo. Mr. Tompkins placed third in last year's event. He will be advancing to the national rodeo next year. Mr. Fiume also pointed out that Sean's father, Walter, was a 36-year veteran of COLTS.

### Public Comment

Mr. Wynne welcomed comments from the public regarding other business; Joan Hodowanitz addressed the board. She stated that she was pleased to see that COLTS was giving public recognition to the drivers. She said she saw the news story with Mr. Levandoski with the

commissioners and she thought it was nice to see people being recognized for doing good things. These events could have avoided great tragedies.

Joan asked for the status of the CNG project. Mr. Fiume stated that COLTS will be building the CNG fueling station for our buses and for the public. With the help of Penn Dot, we will be remodeling our facility and extending the maintenance facility. This will include additional storage and parking. The CNG fueling station will be in the rear of the property that would have to be condemned. Currently, the plan for the public fueling area would be in the front of the building where the parking lot is now. Joan asked the timeline for the project. Solicitor, Joseph DeNaples, stated that the litigation hasn't been concluded yet on the condemned property. Once it is concluded we can move forward with the construction. Mr. DeNaples explained that originally we planned to use a portion of the property at the railroad tracks for access to the property but the idea has been abandoned as per the resolution that passed today. Mr. Fiume stated that part of the delay was the railroad tracks so now we came up with another plan. Mr. Fiume felt that when the property is settled, the project would take about a year to complete. Joan asked how many CNG vehicles are used. Mr. Fiume stated that there are ten buses and three more are due next year. The next order of vans will also be CNG. Mr. Fiume also stated that there would be a temporary fueling station installed by September 4<sup>th</sup>. Joan asked if we have any idea what demand would come from the public for the CNG station. Mr. Fiume stated that, Trillium, the company that will own the station for several years, has done a study but it hasn't been released. Joan asked how they will come up with a price for the public. Mr. Fiume said it hasn't been determined yet. Joseph DeNaples stated that it would be competitive with the market. Joan asked if there are any other CNG facilities in the area. Mr. DeNaples stated that LT Verrastro has a station.

Joan questioned if COLTS would consider purchasing smaller vans for the smaller routes. Mr. Fiume stated that Bob Lesh has been working on adding service to additional areas and making service more efficient. He explained that, the issue with the smaller vans is the type of service we provide. COLTS provides interlying service, which means, a driver may come in from a route that isn't busy but his next route may be a more popular route.

Michael Dougherty made a motion to adjourn the meeting at 11:20 a.m. Martha Dougher seconded the motion and all were in favor.

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Submitted by:  
Jane Farrell, Executive Assistant