

MINUTES OF THE BOARD OF AUTHORITY  
County of Lackawanna Transit System  
December 18, 2018

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The regular meeting of the County of Lackawanna Transit System Authority was held on Tuesday, December 18, 2018 at 11:00 a.m. at the Lackawanna Transit Center.

Present were:	Gregg Nieto	Larry Wynne
	Martha Dougher	Michael Dougherty
	Atty. Timothy Hinton	Atty. Joseph DeNaples
	Robert Fiume	Jane Farrell
	Susanne Green	Gretchen Wintermantel
	Mark Gifford	Robert Lesh

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Wynne requested a roll call of the board members. Larry Wynne, Michael Dougherty and Gregg Nieto were present. Martha Dougher participated via phone. Brian Doughton was excused.

Acceptance of Minutes

Mr. Wynne requested a motion to approve the November 2018 meeting minutes. Michael Dougherty made a motion to accept the minutes and Larry Wynne seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Wynne asked if anyone had questions pertaining to the Financial Statements for the months of October and November 2018, there were none. Martha Dougher made a motion to accept the financial documents and Gregg Nieto seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of November 2018 for fixed route. The fixed route average daily ridership for November 2018 was 3,338; which was down approximately 250 trips from October 2018. Mr. Fiume felt the decrease was due to inclement weather.
- B. Mr. Fiume presented the ridership reports for the month of November 2018 for shared ride. The average daily trips for shared ride in November 2018 was 417 trips; which was down approximately 60 trips from October 2018. Mr. Fiume felt the decrease was due to a snow storm and inclement weather.

- C. Mr. Fiume announced that our Annual Stuff the Bus event collected 689 toys and \$3,950 in monetary donation, which was up from last year. Mr. Fiume stated that we partnered with the ATU for the event. Other local unions, including the SEIU, participated in the event. Mr. Fiume thanked Gretchen Wintermantel for organizing the event and thanked everyone else who helped with the event or made a donation.
- D. Mr. Fiume requested the approval of the 2019 Board Meeting Schedule. Mr. Fiume noted that a correction was needed for the date of the June meeting. The date should be the 18<sup>th</sup> of June. Martha Dougher made the motion to approve the schedule. Michael Dougherty seconded the motion and all were in favor.
- E. Mr. Fiume requested a motion to approve the meeting time change for the Board Meetings from 11:00 a.m. to 3:30 p.m. Gregg Nieto made the motion and Michael Dougherty seconded the motion. All were in favor.
- F. Mr. Fiume announced that COLTS has begun hosting training sessions at the transit center for the Penn Train program. He stated that other agencies around the state have already hosted events. Mr. Fiume stated that COLTS completed its table top exercises with Homeland Security. He found out at the training that COLTS is the second transit agency in the country, only behind Orange County in California, to complete it at this point.

#### Other Business

- A. Mr. Fiume requested a motion for the amendment to the COLTS Pension Plan Document. Attorney Timothy Hinton explained that the ATU Pension Plan Document under section 8.2B, would be amended. He reviewed the document with the members. Attorney Hinton explained that there is no term for the appointment in the document and that caused them to take a look at the document and recommend some changes. Attorney Hinton recommended the change in the document to reflect 4 members of the committee; two members from the Governing Body; one member from the ATU selected by the Governing Body; an additional member selected by the Governing Body, which may include a member from administration, because they are a part of the pension plan or another member from the ATU. Also added, would be a term of one year, effective January 1, 2019; and the Governing Body shall replace any Committee Person who resigns or if they are removed from the pension committee. Michael Dougherty questioned who would appoint the members. Attorney Hinton explained that the Board will appoint all members to the committee, previously the ATU appointed their own members. Mark Gifford asked what provoked the change to have three company and one union representative. Attorney Hinton explained that two of the members would be from the Governing Body and two would be employees, whether it be ATU or administrative employees. Attorney Joseph DeNaples explained that Robert Fiume would act as a tie break vote if needed. Mr. Gifford also asked if it was advisable to switch the members every year. Attorney DeNaples stated that there were no preclusions to reappointing the same members for an additional year. Atty. Hinton was not opposed to a two-year term. Attorney Hinton requested a motion to accept the amendment with two-year terms, not a one-year term. Michael Dougherty made the motion and Martha Dougher seconded the motion. All were in favor.
- B. Mr. Fiume requested a motion to renew the contract with AFG/Nationwide for a three-year term at the same cost and the same service as the current contract. Gregg Nieto

made the motion, pending solicitor review. Michael Dougherty seconded the motion and all were in favor.

Public Comment

Mr. Dougherty welcomed comments from the public regarding other business. Mark Gifford stated that the union is waiting for responses from administrative personnel on several items. He stated that, in the past, the board helped resolve the issues. He asked if they can look into the situation. Attorney Hinton stated that they will look into it but there has been a problem with tempers and multiple emails. Mark stated that if the recipient has a problem responding to the sender, they can respond to him and not to ignore the messages.

Michael Dougherty made a motion to adjourn the meeting at 11:20 a.m. Martha Dougher seconded the motion and all were in favor.

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Submitted by:  
Jane Farrell, Executive Assistant