

MINUTES OF THE BOARD OF AUTHORITY
County of Lackawanna Transit System
June 20, 2017

The regular meeting of the County of Lackawanna Transit System Authority was held on Tuesday, May 23, 2017 at 11:05 a.m. at the Lackawanna Transit Center.

Present were:	Carmen Libassi	Gregg Nieto (phone)
	Martha Dougher	Robert Fiume
	Joseph DeNaples	Doug Hein
	J. Timothy Hinton	Gretchen Wintermantel
	Linda Matylewicz	Mark Gifford
	Borys Krawczeniuk	Joan Hodowanitz
	Jean Freeman	John Hamilton
	Ed Zech	

Mr. Carmen Libassi called the meeting to order at 11:06 a.m. and opened with the Pledge of Allegiance. Mr. Libassi added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Libassi requested a Roll Call of the Board Members. Carmen Libassi, Martha Dougher, Gregg Nieto (via phone) were present; Larry Wynne and Michael Dougherty were excused.

Acceptance of Minutes

Mr. Libassi asked if anyone had questions regarding March 2017 and May 2017 meeting minutes, and there were none. Mr. Nieto made a motion to accept the minutes and Mr. Libassi seconded the motion. All voted in favor.

Acceptance of Financial Documents

Mr. Libassi asked if anyone had questions pertaining to the Income Statements for the month of May 2017, there were none. Martha Dougher made a motion to accept the financial documents and Gregg Nieto seconded the motion. All voted in favor.

Public Comment/Agenda Items

Mr. Libassi welcomed comments from the public regarding agenda items; there were none.

Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of May 2017 for shared ride. Mr. Fiume stated that the average daily ridership for shared ride was 447 rides per day. This was an increase of eight trips from April 2017.
- B. Mr. Fiume reviewed the fixed route report and noted that the average daily ridership for May 2017 was 3,339 per day. This was 126 more trips than April 2017.

Other Business

- A. Mr. Fiume stated that COLTS had its Dump the Pump Day last Thursday, June 15. COLTS offered free rides and gave away free hot dogs at the Transit Center. We had 4,090 riders, which was 2.1% less than last year's Dump the Pump Day. It was still a good turnout over the previous two Thursdays. On June 8, there were 3,201 riders and on June 1, there were 3,339 riders.
- B. Mr. Fiume requested a motion to approve a contract with CSI for security cameras at the Lackawanna Transit Center pending solicitor approval. The one year contract is \$6,642. Martha Dougher made a motion and Gregg Nieto seconded. All voted in favor.
- C. Mr. Fiume requested a motion to approve a one-year contract with Remix in the amount of \$18,040, pending solicitor review. Remix is a scheduling software that will improve bus routes and get service where it needs to be. Martha Dougher made the motion, and Carmen Libassi seconded. All voted in favor.

Public Comment/Other Business

Mr. Libassi welcomed comments from the public regarding other business.

Joan Hodowanitz addressed the board. Joan asked were COLTS stands on the repayment to Penn Dot. Mr. Fiume stated that will be paid off by June 30, and PennDOT's payment to COLTS in July will be the full amount again. Joan suggested publicizing this in the newspaper. Joan inquired about the maintenance of our buses and need for more buses. Mr. Fiume said there are three new buses coming at the end of this year or beginning of next year, and three more coming next summer. He said that COLTS is "not much different than any other transit agencies around the state" with regard for the need for buses. Mr. Fiume stated that there was a group of buses purchased at the same 12 or 16 years ago, and bus purchase should be staggered. Buses should be replaced three at a time, he added. Joan brought up seeing the trolley which was on the Petersburg route in the bay, but there was no head sign or even handwritten sign in it. Mr. Fiume advised her that there should have been because we do have such signage. Joan asked about idea of the electronic bay signs posting delays, which she had brought up at last month's meeting. If people knew that information, they could take another bus. Mr. Fiume said we had met with Avail and will be following up to see if we can do that.

Jean Freeman said she had been interviewed and had a road test for COLTS, but was never called. She said that she was never set up for the drug test, although she should have been. She said she is qualified because she drove school buses. Solicitor Tim Hinton stepped in and said that COLTS would not be discussing any personnel matters in a public meeting. She countered, saying she has been calling COLTS and not getting an answer. Mr. Hinton advised her to use the other available methods of getting in touch with COLTS than a meeting.

Mrs. Dougher said she wished to give condolences to Joan Hodanowitz on the passing of her mother.

Mrs. Dougher made a motion to adjourn the meeting at 11:18 a.m. Gregg Nieto seconded the motion and all voted in favor.

Respectfully submitted by:
Gretchen M. Wintermantel
Communications Director