

MINUTES OF THE BOARD OF AUTHORITY
County of Lackawanna Transit System
November 20, 2018

The regular meeting of the County of Lackawanna Transit System Authority was held on Tuesday, November 20, 2018 at 11:00 a.m. at the Lackawanna Transit Center.

Present were:	Gregg Nieto	Larry Wynne
	Brian Doughton	Michael Dougherty
	Atty. Timothy Hinton	Atty. Joseph DeNaples
	Robert Fiume	Jane Farrell
	Susanne Green	Gretchen Wintermantel
	Wayne Williams	Kelly Matone
	Mark Gifford	Sam DeLeo
	Borys Krawczeniuk	

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Wynne requested a roll call of the board members. Larry Wynne, Michael Dougherty, Gregg Nieto and Brian Doughton were present. Martha Dougher was excused.

Acceptance of Minutes

Mr. Wynne requested a motion to approve the October 2018 meeting minutes. Michael Dougherty made a motion to accept the minutes and Gregg Nieto seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Wynne asked if anyone had questions pertaining to the Financial Statements for the month of October 2018, there were none. Brian Doughton made a motion to accept the financial documents and Michael Dougherty seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of October 2018 for fixed route. The fixed route average daily ridership for October 2018 was 3,588; which was up approximately 135 trips from September 2018. Mr. Fiume felt that some of the route changes may have contributed to the increase in ridership.
- B. Mr. Fiume presented the ridership reports for the month of October 2018 for shared ride. The average daily trips for shared ride in October 2018 was 490 trips; which was up approximately 16 trips from September 2018.

- C. Mr. Fiume announced that our Annual Stuff the Bus will be held on Thursday, December 6, 2018. Gretchen Wintermantel stated that COLTS will be making it a bigger event this year. This year there will be pre-events and collections will be done at 5 locations. Participating locations are Sylvester Chevrolet, Burne Honda, Gerrity's, NET Credit Union and North American Warhorse. Gretchen stated that Prospector from Rock 107 and a Marine will be riding around on a second trolley to pick up toys and broadcast from the locations. Once again, COLTS will partner with the ATU Union and other local unions will participate. The event will be held at the transit center from 7 a.m. to 6 p.m. Michael Dougherty thanked COLTS in advance of the event for the work that they do with events like this.
- D. Mr. Fiume thanked his staff and drivers for their help during the recent snow storm. He noted that several of the buses had gotten stuck in the snow but, everyone worked hard and they did their best to get the passengers to where they needed to go. The most important thing is the safety of the passengers and the drivers. We are working on giving the passengers more notice when service will be suspended. Mr. Fiume stated that the manager from the Viewmont Mall felt that COLTS went above and beyond to assist stranded passengers.

Other Business

Mr. Fiume requested a motion to enter into a 6-month advertising contract with Rock 107. The approval would be pending Solicitor review. Gregg Nieto made the motion to approve the agreement. Brian Doughton seconded the motion and all were in favor.

Public Comment

Mr. Dougherty welcomed comments from the public regarding other business. Borys Krawczeniuk from the Times-Tribune addressed the board. Mr. Krawczeniuk asked what the process will be to replace the Human Resources Director position. Mr. Fiume stated that the position is posted internally first to see if there are any candidates. Mr. Krawczeniuk asked if there were any internal candidates. Atty. Timothy Hinton stated that it was a personnel matter. Mr. Krawczeniuk said he wasn't looking for specific information. Mr. Hinton stated that the position hasn't been filled yet. Mr. Fiume said they will review the information from the internal candidates that have applied to see if they are qualified. Management will look over the information and if they aren't qualified, they will look at other areas. Mr. Krawczeniuk asked if it was advertised outside. Michael Dougherty stated that it has not been advertised.

Michael Dougherty made a motion to adjourn the meeting at 11:10 a.m. Gregg Nieto seconded the motion and all were in favor.

Submitted by:
Jane Farrell, Executive Assistant