

MINUTES OF THE BOARD OF AUTHORITY  
County of Lackawanna Transit System  
September 18, 2018

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The regular meeting of the County of Lackawanna Transit System Authority was held on Tuesday, September 18, 2018 at 11:00 a.m. at the Lackawanna Transit Center.

Present were:	Martha Dougher	Larry Wynne
	Brian Doughton	Robert Fiume
	Timothy Hinton	Jane Farrell
	Joseph DeNaples	Robert Lesh
	Susanne Green	Gretchen Wintermantel
	Joan Hodowanitz	Borys Krawczeniuk

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Larry Wynne requested a roll call of the board members. Larry Wynne, Martha Dougher and Brian Doughton were present. Gregg Nieto and Michael Dougherty were excused.

Acceptance of Minutes

Mr. Wynne requested a motion to approve the August 2018 meeting minutes. Brian Doughton made a motion to accept the minutes and Martha Dougher seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Wynne asked if anyone had questions pertaining to the Financial Statements for the month of July 2018, there were none. Martha Dougher made a motion to accept the financial documents and Brian Doughton seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of August 2018 for fixed route. The fixed route average daily ridership for June 2018 was 3,345; which was up approximately 140 riders from July 2018.
- B. Mr. Fiume presented the ridership reports for the month of August 2018 for shared ride. The average daily trips for shared ride in August 2018 was 474 trips; which was down approximately 5 trips from July 2018. Mr. Fiume noted that the ridership in shared ride continues to increase.

- C. Mr. Fiume requested a motion for the approval of the revision to the ATU Labor Contract. Mr. Fiume noted that the contract was approved last month pending revisions to some sections. The revisions have been made and it needs to be approved again. Martha Dougher made the motion and Brian Doughton seconded the motion. All were in favor.

#### Public Comment

Mr. Wynne welcomed comments from the public regarding other business; Joan Hodowanitz addressed the board. Joan asked what the need is for Student Passes because the Scranton School District has a bus contract. Robert Lesh explained that the school district only transports elementary and middle school students. The passes are used by the high school students. Joan asked why the school district doesn't provide the service. Mr. Lesh said that it isn't required by the state. Mr. Lesh stated that students with disabilities are transported by the school district. Joan stated that she read somewhere that students from South Scranton would be going to West Scranton High School. She asked if arrangements have been made for them. Mr. Lesh said that he spoke with the transportation director with the district about routes the students can take to get to the school.

Joan stated that she spoke at the Citizens Advisory Committee Meeting about the publicity that Luzerne County Transit was getting about their night service. She suggested that additional publicity be done to make people aware of the night service provided by COLTS. Bob Lesh noted that there have been some changes to our night routes. They are now servicing the Stauffer Industrial Park along with additional service in the area of the Viewmont Mall and Shoppes at Montage.

Joan said that she heard a lot of publicity about construction that will be happening on Route 81 that will overlap with the air show and the county fair. She asked if COLTS will provide transportation to the events to cut down on traffic. Bob Lesh said that we would be assisting with the transportation. Joan also felt that, once the construction starts, it will impact the Pittston and Mohegan routes. Bob Lesh stated that COLTS has used detours in the past when there were problems in the area. He said that we can detour the buses if it is needed. Joan suggested publicizing the detours before the problems occur.

Borys Krawczeniuk asked the board if they would be taking action against the mechanic, employed by COLTS, that was charged today with defrauding the Scranton School District. Mr. Fiume stated that it is a personnel matter that will have to be discussed with the board members. Borys also asked about a second employee that was implicated, but not charged. Mr. Fiume stated that he wasn't aware of it. Timothy Hinton stated that the charges have just come up within the last hours and the board hasn't seen the charges yet. Joseph DeNaples asked who the second employee is. Borys stated that he would rather not say.

Brian Doughton made a motion to adjourn the meeting at 11:10 a.m. Martha Dougher seconded the motion and all were in favor.

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Submitted by:  
Jane Farrell, Executive Assistant