

MINUTES OF THE BOARD OF AUTHORITY  
County of Lackawanna Transit System  
April 15, 2020

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The regular meeting of the County of Lackawanna Transit System Authority was held on Wednesday, April 15, 2020 at 4:30 p.m. at the Lackawanna Transit Center.

Present were:	Martha Dougher	Larry Wynne
	Brian Doughton	Michael Dougherty
	Gregg Nieto	Atty. Joseph DeNaples
	Atty. Timothy Hinton	Robert Fiume

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Wynne requested a roll call of the board members. Larry Wynne and Brian Doughton were present. Michael Dougherty, Gregg Nieto and Martha Dougher participated via phone.

Atty. DeNaples asked that the agenda reflect that there have been previous phone calls since the last board meeting that would constitute Executive Sessions. Robert Fiume explained that there have been weekly Executive Sessions regarding Covid-19 issues and personnel matters.

Acceptance of Minutes

Mr. Wynne requested a motion to approve the March 18, 2020 meeting minutes. Mr. Fiume noted that an amendment had to be made to the minutes with regard to the Resolution to File Application and to Certify Local Match. It states that the funds are through Penn Dot for operating assistance. It should be for capital assistance, not operating assistance. Brian Doughton made a motion to accept the minutes, reflecting the change, and Michael Dougherty seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Wynne requested a motion to approve the Financial Statements for March 2020. Mike Dougherty made a motion to accept the financial documents and Gregg Nieto seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of March 2020 for fixed route. The fixed route average daily ridership for March 2020 was 2,283; compared to 3,298 in March 2019 and 3,157 from February 2020. In the beginning of the month the ridership was heavy but then it went down.

- B. Mr. Fiume presented the ridership reports for the month of March 2020 for shared ride. The average daily trips for shared ride in March 2020 was 320 trips; which is down from 451 in March 2019 and 478 in February 2020. At the beginning of March, we had normal ridership but about two weeks in, ridership dropped. We are at about 25% ridership with shared ride and 23% for fixed route. So down approximately 77% for fixed route and 75% for shared ride.
- C. Mr. Fiume requested a motion for the adoption of the Resolution Certifying the Local Match for State Operating Financial Assistance. Brian Doughton. made the motion for the resolution and Martha Dougher seconded the motion. All were in favor.
- D. Mr. Fiume requested a motion for the adoption of the Resolution Certifying Public Transportation Agency Safety Plan. Brian Doughton made the motion for the resolution and Gregg Nieto seconded the motion. All were in favor.
- E. Mr. Fiume requested a motion to enter into a contract with Toby Fauver and Rockland Consulting, pending Solicitor review. Brian Doughton made the motion to approve the contract, pending Solicitor review, Martha Dougher seconded the motion. All were in favor.

Public Comment

Mr. Wynne welcomed comments from the public regarding other business; there were none.

The meeting was adjourned at 4:40.

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Submitted by:  
Jane Farrell, Executive Assistant

(Jane Farrell did not attend the meeting. It was recorded by Robert Fiume and transcribed from the recording)