

MINUTES OF THE BOARD OF AUTHORITY
County of Lackawanna Transit System
May 23, 2017

The regular meeting of the County of Lackawanna Transit System Authority was held on Tuesday, May 23, 2017 at 11:05 a.m. at the Lackawanna Transit Center.

Present were:	Carmen Libassi	Gregg Nieto
	Martha Dougher	Larry Wynne
	Robert Fiume	Joseph DeNaples
	Doug Hein	J. Timothy Hinton
	Gretchen Wintermantel	Linda Matylewicz
	Mark Gifford	Dave Kaczmarek
	Jane Farrell	Joan Hodowanitz

Mr. Carmen Libassi opened the meeting with the Pledge of Allegiance. Mr. Libassi added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Libassi requested a Roll Call of the Board Members. Carmen Libassi, Martha Dougher, Larry Wynne and Gregg Nieto were present; Michael Dougherty was excused.

Acceptance of Minutes

Mr. Libassi asked if anyone had questions regarding April 2017 meeting minutes, there were none. Martha Dougher made a motion to accept the minutes and Larry Wynne seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Libassi asked if anyone had questions pertaining to the Income Statements for the month of April 2017, there were none. Larry Wynne made a motion to accept the financial documents and Martha Dougher seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Libassi welcomed comments from the public regarding agenda items; There were none.

Executive Director's Report

- A. Mr. Robert Fiume presented the ridership reports for the month of April 2017 for fixed route. Mr. Fiume stated that the average daily ridership for fixed route had an increase of approximately 150 trips from March 2017.
- B. Mr. Fiume reviewed the shared ride report and noted that the average daily ridership for April 2017 was 440 per day as compared to 415 for March 2107.
- C. Mr. Fiume stated that COLTS is working with Luzerne County Transportation to make better connections with them. He stated that he would be meeting with them this week to discuss routes and passes. Mr. Fiume felt that COLTS and LCTA would be able to interchange all passes by November.

- D. Mr. Fiume announced that Dump the Pump will be held June 15, 2017. Gretchen Wintermantel stated that there would be free rides all day and COLTS will offer giveaways to the passengers. This event is to encourage people to leave their cars at home and use public transportation.

Other Business

- A. Mr. Fiume requested a motion for the approval of the 2017/2018 Budget. Mr. Fiume noted that a copy of the budget was provided in the board packet. Gregg Nieto made a motion to approve the budget and Martha Dougher seconded the motion. All were in favor.
- B. Mr. Libassi requested a motion to extend Robert Fiume's contract for two and a half additional years. The compensation package would be the same with a 2% annual raise. Gregg Nieto made the motion and Martha Dougher seconded the motion. All were in favor.

Public Comment/Other Business

Mr. Libassi welcomed comments from the public regarding other business; Joan Hodowanitz addressed the board. She thanked the board for offering free rides for Armed Forces Parade and hoped that they would continue it in the future. Joan asked were COLTS stands on the repayment to Penn Dot? Robert Fiume stated that it is due to be paid off on June 30th. Joan suggested having something in the newspaper about it. Joan stated she was aware that some of the buses have been breaking down due to problems with the air conditioning and other issued. She suggested having announcements made through the PA system that Martz uses or the electronic boards to advise passengers of delays. Joan pointed out that if a passenger is aware that the bus they are waiting for is not coming, they can get another bus that is going in the same direction. Mr. Libassi asked if it was possible to have delays posted. Mr. Fiume asked Gretchen Wintermantel if it was possible to post the information. Gretchen thought it was possible. Joan agreed that it would only be necessary if the delays were over 20 minutes. Mr. Fiume said he would look into it further. Joan asked if there was any coordination of bus service to the concerts at Montage Mountain. Mr. Fiume stated that COLTS has not been approached by anyone for service and he felt it would be difficult based on the times of the concerts. He said he would look into it when they discuss route changes. Joan suggested including it in a public survey. Joseph DeNaples stated that we would have to see if it is considered charter.

Dave Kaczmarek thanked Mr. Fiume and the board members for providing free rides for the veterans for the parade.

Larry Wynne made a motion to adjourn the meeting at 11:20 a.m. Gregg Nieto seconded the motion and all were in favor.

Submitted by:
Jane Farrell, Executive Assistant