

MINUTES OF THE BOARD OF AUTHORITY  
County of Lackawanna Transit System  
February 23, 2022

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The regular meeting of the County of Lackawanna Transit System Authority was held on Wednesday, February 23, 2022 at 4:35 p.m. at the Lackawanna Transit Center.

Present were:	Martha Dougher	Larry Wynne
	Gregg Nieto	Michael Dougherty
	Brian Doughton	Atty. Joseph DeNaples
	Atty. Timothy Hinton	Timothy McGrath
	Jane Farrell	Michael Danchak
	Borys Krawczeniuk	Luke Byrne

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held prior to the meeting to discuss personnel matters.

Mr. Wynne requested a roll call of the board members. Brian Doughton was present. Larry Wynne, Martha Dougher, Michael Dougherty, and Gregg Nieto participated via phone

Acceptance of Minutes

Mr. Wynne requested a motion to approve the January 2022 meeting minutes. Brian Doughton made a motion to accept the minutes and Martha Dougher seconded the motion. All were in favor.

Acceptance of Financial Documents

Mr. Wynne requested a motion to approve the Financial Statements for the month of January 2022. Martha Dougher made a motion to accept the financial documents and Michael Dougherty seconded the motion. All were in favor.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

Executive Director's Report

- A. Mr. Timothy McGrath presented the ridership report for the month of January 2022 for fixed route. Mr. McGrath noted that the fixed route revenue is still down approximately 52%. The ridership is down approximately 48% from January 2019.
- B. Mr. McGrath presented the ridership report for the month of January 2022 for shared ride. Mr. McGrath noted that the revenue was only down \$1,000 from January 2021. The ridership was only down 2,000 trips from 2019, which is encouraging.
- C. Mr. McGrath stated that the Department Reports are included in the board packet. He asked the members to let him know if they had questions.

Public Comment/Other Business

- A. Luke Byrne from Reinsel, Kuntz & Leshner presented and reviewed the 6/30/2021 audit with the Board Members. This was presented as an unmodified opinion. Luke asked the board if they had any questions regarding the audit presentation. Michael Dougherty stated that, as an auditor himself, this audit is about as clean as it can get. He commended Mike Danchak for the work that he has done with the finance department at COLTS. Luke noted that, in the past, there were several findings and since Mike has been in this position, they all have been cleared up. Mr. McGrath noted that he has had several phone calls with the State and Federal agencies and they have all made compliments on how far COLTS has come, due in large parts to Mike Danchak's efforts. Michael Dougherty made a motion for the approval of the audit and Gregg Nieto seconded the motion. All were in favor.
- B. Mr. Wynne requested a motion for the Resolution Certifying the LSA Grant Submittal. Martha Dougherty made the motion and Michael Dougherty seconded the motion. Brian Doughton abstained from voting; all others were in favor.
- C. Mr. Wynne requested a motion for the Resolution to issue payment to Shepard Brothers to purchase two shared ride vans. Brian Doughton made the motion and Martha Dougherty seconded the motion. All were in favor.
- D. Mr. Wynne welcomed comments from the public regarding other business; there were none.

Brian Doughton made a motion to adjourn the meeting at 5:00 p.m. and Michael Dougherty seconded the motion. All were in favor.

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Submitted by:  
Jane Farrell, Executive Assistant