

MINUTES OF THE BOARD OF AUTHORITY  
County of Lackawanna Transit System  
April 22, 2024

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A **Special** Meeting of the County of Lackawanna Transit System Authority was held on Monday, April 22, 2024 at 1:30 p.m. at the Lackawanna Transit Center.

Present were:	Martha Dougher	Larry Wynne
	Brian Doughton	Gregg Nieto
	Michael Dougherty	Atty. Timothy Hinton
	Atty. Joseph DeNaples	Timothy McGrath
	Jane Farrell	Keri Savage
	Bill Kuehner	Zain Rabbani
	Frank Soto	Greg Czyzyk
	Kelly Matone	Krysten Xanthis
	John Thomas	

Mr. Larry Wynne opened the meeting with the Pledge of Allegiance. Mr. Wynne added that an Executive Session was held Thursday, April 18, 2024 to discuss the Fixed Route Transportation Services and ADA Complementary Service bid.

Mr. Wynne requested a roll call of the board members. Brian Doughton was present. Larry Wynne, Gregg Nieto and Michael Dougherty participated via zoom. Martha Dougher participated via phone.

Public Comment/Agenda Items

Mr. Wynne welcomed comments from the public regarding agenda items; there were none.

Other Business/Public Comment

- A. Mr. Wynne requested a motion to approve the Fixed Route Transportation Services and ADA Complementary Service Contract. Larry Wynne made the motion to approve the contract with Pete’s Garage, LLC. Michael Dougherty seconded the motion. All others were in favor.
- B. Brian Doughton made a statement on behalf of the Board of Directors. Mr. Doughton stated that, after careful review of the February 23, 2024 Fixed Route requests for proposal and the responsive submission by Pete’s Garage, LLC and Northeast Transit, Inc., COLTS’ board awarded the contract to Pete’s Garage, LLC. Some of the factors considered were the following:
  - Pete’s Garage, LLC provided a fixed price contract where they committed to service and fuel pricing over the three-year contract period. Northeast Transit, Inc. only committed to a fixed price for service and fuel in year one and their proposal required renegotiation of service and fuel prices for contract years two and three, leaving the contract open-ended without defined pricing.
  - Northeast Transit’s proposal did not indicate it was purchasing all new equipment and we can only discern it is using its current fleet of which COLTS is very knowledgeable – the average vehicle manufacture date is

2018. Pete's Garage indicated it is purchasing all new equipment having factory warranties, to service the contract. From a safety, security and reliability perspective the new equipment is preferred over the current equipment in use.

- Pete's Garage presented more qualified and credentialed personnel, staff and operations with extensive experience, service trucks, tow trucks, bus wash, dispatch team and two hubs of operations located throughout the County, which COLTS anticipates will provide for better service, training and operations under the contract.
- Pete's Garage proposal demonstrates the necessary financial strength and resources to service the contract. Pete's Garage decades of vast experience in moving people as highlighted in their references demonstrates their ability to fully service the contract as described in the RFP.

- C. Mr. Wynne noted his agreement with the decision to award the contract to Pete's Garage based on the new equipment and the warranties. Mr. Wynne welcomed comments from the public regarding other business; there were none.

Brian Doughton made a motion to adjourn the meeting at 1:40 p.m. and Larry Wynne seconded the motion. All were in favor.

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Submitted by:  
Jane Farrell, Executive Assistant